



Caistor Grammar School

A Selective Academy

Church St.

Caistor

Lincolnshire LN7 6QJ

Tel. 01472 851250 Fax. 01472 852248

enquiries@caistorgrammar.com

Headmaster: Alistair Hopkins M. A. (Oxon), M. Ed

JOB VACANCIES AT CAISTOR GRAMMAR SCHOOL

Caistor Grammar School is in a position to offer 2 part time Technician positions starting in September 2019 - in Physical Education & Performing Arts - to support and improve the running of these departments. These positions are particularly suited to students intending to have a 'gap' year or wishing to gain experience in a school setting. The ideal candidate will have an interest in the relevant subject areas.

Physical Education Technician Performing Arts Technician

Contract: September to July

Salary: minimum wage per hour (according to age)

PERFORMING ARTS TECHNICIAN (25 hours per week)	Physical Education TECHNICIAN (25 hours per week)
The ideal candidate will have an interest in Performing Arts and English and further developing leadership/teaching qualities.	The ideal candidate will have a strong interest in PE and sport and further developing leadership/teaching or coaching qualities.
Based at CGS, there will be the opportunity to be involved in, participate in and help organise a range of activities with the relevant departments. You would support the running of these departments.	
Line managed by The Head of Music, Mrs Fran Thompson	Line managed by The Head of PE, Mr Andy Shutes
Duties/tasks to include	
Support of Performing Arts and English/drama staff during lessons/extracurricular activities Administration tasks Maintenance and upkeep of equipment Input and updating of data and records Ordering of equipment Audits of equipment Other duties as agreed with Head of Music and Head of English	Support of PE staff in lessons & extracurricular activities fixtures. Administration tasks Maintenance and upkeep of PE equipment Input and updating of data and records Washing and organising of sports kits. Audits and ordering of equipment etc. Other duties as agreed with Head of PE
Skills Required:	
ICT skills are essential Must be organised and willing to take on responsibility An interest in English, Music and Drama are essential. Equally important are enthusiasm and a willingness to learn.	ICT skills are essential Must be organised and willing to take on responsibility. An interest in physical activity and sport are essential. Equally important are enthusiasm and a willingness to learn.
<p>PLEASE APPLY BY COMPLETING A NON TEACHING STAFF APPLICATION FORM (Available on the school website)</p> <p>Closing date: Friday 29th March 2019</p> <p>To: Mr Alistair Hopkins, Headmaster, Caistor Grammar School, Church Street, Caistor, LN7 6QJ</p> <p><i>Caistor Grammar School is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post will be subject to an enhanced disclosure.</i></p>	